FITZROY
-LANE-

Celebration of Life

FUNCTION PACKAGE

(V) Vegetarian | Other dietary requirements can be catered for, on request.

*Menu items subject to availability and substitutions may be made at our Chef's discretion prior to your function, if items are unavailable or out of stock.

Remembrance
PACKAGE

MIN. 30 GUESTS

All packages include tea & coffee station, table linen & three hours in the designated area.

Silver	Gold	Platinum
$29.50pp	$34pp	$38pp
SELECT 4 MENU ITEMS	**SELECT 6 MENU ITEMS**	**SELECT 8 MENU ITEMS**

GOURMET BEEF BOURGUIGNON PIES

LEMON PEPPER CALAMARI WITH AIOLI (GF)

THAI SPRING ROLL WITH SWEET CHILLI SAUCE (V)

DUCK SPRING ROLLS WITH SWEET CHILLI SAUCE

AMERICAN CHEESEBURGER SLIDERS

KATSU FRIED CHICKEN SLIDERS

TERIYAKI CHICKEN SKEWERS WITH SESAME SEEDS

TRUFFLE & MUSHROOM ARANCINI

ASSORTED PIZZAS

CHEF'S SELECTION OF SANDWICHES +$4.50pp

SCONES JAM & CREAM

SEASONAL FRESH FRUIT

CHEFS' SELECTION OF CAKES & SLICES

Terms & Conditions

CELEBRATION OF LIFE FUNCTIONS

Terms & Conditions

The Registered Clubs Act requires that any person holding an event with Seven Hills RSL Group must be a member of the Club. The member is then responsible for all non-members of the Club and anyone under the age of 18 years. Please contact the Club for membership information.

Tentative booking dates are held for forty-eight (48) hours only. Please note: we are unable to hold tentative bookings during our promotional and peak periods. Confirmation of booking must be received by Fitzroy Lane Group within seven (7) working days of the original reservation with the deposit and signed terms & conditions agreement.

- ·All deposits are required 7 days after the tentative booking has been made. If the client fails to return the signed terms & conditions agreement with the payment of the deposit, then the company shall be entitled to allocate the event date and premises to another client.
- ·Deposits are to be made by cash, credit card, direct deposit, or EFTPOS.
- ·If confirmation of booking is not received within this time, management reserves the right the release the space.
- Please note that once your deposit has been received, you acknowledge that you have read and understood our Terms and Conditions as listed on this Function Booking Confirmation and agree to our terms unconditionally.

Price Variations

Every effort will be made to maintain prices as agreed, however, should you require any changes to your function, including an increase in numbers, we reserve the right to charge additional fees.
All prices are current at the time of quotation but may be subject to change based on rising costs. The quoted prices include GST and upon receipt of your confirmation and deposit, fixed prices will be confirmed in writing.

Minimum Numbers

The minimum number of guests must be confirmed at the time of booking. You may only alter the minimum number of guests up to twenty-one (21) days in advance of your function date. After this time, Fitzroy Lane Group reserves the right to charge the final amount according to your minimum number of guests even if the number of guests is a lesser number.

Finalising Event Details

Fitzroy Lane Group requires all event details to be finalised in writing fourteen (14) days prior to the event date. At this time our Functions Team will discuss and confirm all Food & Beverage options, including: menus, any specific dietary requirements, room setup, decorations, equipment hire, entertainment and any miscellaneous expenses or special instructions required
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Final Numbers & Payment

Confirmation of the final numbers of guests must be made no less than ten (10) days prior to the event date. Final numbers will be taken to be the minimum number of guests attending the event. Upon confirmation of final numbers, a final invoice will be issued to the Event Organiser. The final invoice payment is required fourteen (14) days prior to the event date. This payment can be made in cash, credit card, direct deposit, or EFTPOS only. Any additional guests in attendance on the event date, post final payment, will require approval by the Event Organiser and will be charged accordingly.

In the event an invoice is overdue by seven (7) days, we reserve the right to charge a late penalty equal to 10% of the price of your total invoice.
The payment by any person of any fees & charges for such facilities, and the issue to any such person of any receipt for such sum and/or confirmation of the event shall be deemed to be an acknowledgement and acceptance by such person of the conditions contained herein.

Terms & Conditions cont'd.

Special Dietary Requirements

We will make every effort to cater for guests with special dietary requirements. Special dietary requirements must be confirmed with the Functions Manager at least fourteen (14) days prior to the function date. All care will be taken to ensure any requests made are met, however, we will not be responsible for any unforeseen circumstances.

External Food & Beverages

The Club does not permit clients to provide external food and beverage on the premises. Prior arrangements for celebration cakes must be made with the Functions Team. When providing your own cake, a $3.00 per person charge will apply.

External Vendors

Where events require the use of external vendors not employed by Fitzroy Lane Group or Seven Hills RSL Group, the client will provide the Functions Team with a copy of the external contractors' Public Liability Insurance when finalising the event details, fourteen (14) days prior to the Event Date. All external contractors must liaise with the Functions Team regarding delivery, setup and breakdown of equipment.

Security Personnel

Our Functions Manager will provide advice to the extent considered necessary for the provision of security, crowd control or emergency requirements that need to be arranged for the event. Any costs associated with the requirement will be payable by the Client / Event Organiser. All security service arrangements are booked directly through Seven Hills RSL Group and charged back to the client / Event Organiser at cost. All 18th and 21st birthday parties are required to have security. The club reserve the right to request security, for any function and to be charged to client.

Delivery & Collection of Goods

All deliveries and collections of goods to or from Seven Hills RSL Group on the client's behalf can only be made by prior arrangement with the Functions Team. All deliveries must be clearly marked with the name of the event. Fitzroy Lane Group will take all reasonable care but accept no responsibility for items delivered or left for collection.

Fitzroy Lane Group will take no responsibility or liability for damage or loss of merchandise, goods or property of the client or their guest left at Seven Hills RSL Group prior, during or after functions/exhibitions. The client and client contractors/suppliers must remove from Seven Hills RSL Group immediately after the conclusion on the event all gifts, equipment and other items they may have brought onto or had delivered to the Club. Fitzroy Lane Group shall not be liable in any way to the client or client contractors/suppliers for any loss or damage to such gifts, equipment and items whilst they are on Seven Hills RSL Group property. Fitzroy Lane Group may dispose (as it deems fit) of any gifts, equipment or items that are left behind at Seven Hills RSL Group without being liable for consequential damages of any nature for any reason whatsoever.

Organiser Responsibilities

Organisers are financially responsible for any damage sustained to their property or that of Seven Hills RSL Group that is caused by the client or their guests prior, during or after functions/exhibitions. The use of drawing pins, staple guns or any fastening material on walls is strictly prohibited. Repair and replacement costs will be passed on to the client.

I understand that a cleaning fee can be charged to the client after the finalization of the event, at the Function Manager's discretion at request of the Club. Seven Hills RSL Group reserves the right to adjust any set-up to ensure fire, life and safety codes are met.

Terms & Conditions cont'd.

Clubs NSW Compliance

All guests must comply with The Registered Clubs Association Laws which govern Seven Hills RSL Group license conditions. Guests will be bound by Club entry requirements. Guests must either be a member of the Club, reside outside the five (5) kilometre radius from Club premises or be signed in by a member. All persons under the age of eighteen (18) years are prohibited from entering gaming and areas adjacent to licensed bar areas and must always be accompanied by and in the immediate presence of a responsible adult.

Dress Regulations & Conduct

The appearance of all members and guests must be neat and tidy at all times. The following dress is not permitted at any time; bare feet, singlets, swimwear, offensive t-shirts and headwear (excluding extenuating circumstances). The Management's decision will be final.

Parents are responsible for the supervision and control of their children at all times while on club premises.

Children are not permitted to:

- Run through the club
- Sit at tables unattended
- Remove their footwear
- Approach or order from the bar

Parents should always accompany their children to the toilets and should not send them alone. Parents please consider other members and guests who do not wish to have their club disrupted by unruly children. By not adhering to these requests, you may be asked to leave an area.

Responsible Service of Alcohol

Seven Hills RSL Group is committed to the Responsible Service of Alcohol. Club management will not permit or suffer any riotous, disorderly, offensive, or improper conduct in any of the event areas inside or adjacent to the event area or within its confines. Any person believed to be approaching intoxication or involved in any riotous, disorderly, offensive, or improper conduct will be escorted off the premises. Seven Hills RSL Group has a Responsible Service of Alcohol Policy. It is illegal to serve alcoholic beverages to any person in a state of intoxication and as such Seven Hills RSL Group reserves the right to refuse service to any such persons and/or request their departure from the premises. It is illegal to serve alcoholic beverages to any person under eighteen years of age & Seven Hills RSL Group reserves the right to request suitable identification to this end. If a guest or organiser is asked to leave no monetary compensation will be given and the client will be charged the full amount for the event.

Event Cancellation

For cancellations or postponements of confirmed bookings the following conditions apply:

1. Written notice is required for all booking cancellations.
2. Any confirmed booking cancelled or postponed twenty-one (21) days prior to the event date, we reserve the right to retain or charge 50% of the estimated cost of the event (including the deposit payment amount).
3. If cancellation or postponement of the confirmed booking occurs less than ten (10) days prior to the event date, we reserve the right to retain or charge the total estimated cost of the event and the deposit payment amount.

CONTACT US:

functions@fitzroylane.com

FOX HILLS & SEVEN HILLS
(02) 9631 3390
PROMPT 3

SEVEN HILLS RSL
0422 710 648

FITZROY
-LANE-

SEVEN HILLS RSL CLUB

108 Best Road, Seven Hills NSW 2147

FOX HILLS GOLF CLUB

55 Fox Hills Crescent, Prospect NSW 2148